
NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 13 OCTOBER 2021
REPORTS TO COUNCIL – FINANCE & CORPORATE STRATEGY

1. INVESTMENT REPORT AS AT 30 SEPTEMBER 2021

Author	Acting Director Finance & Corporate Strategy
Responsible Officer	Acting Director Finance & Corporate Strategy
Link to Strategic Plans	CSP – 4.3 A financially sound Council that is responsible and sustainable DP - 4.3.1.5 Provide monthly cash balances and detailed quarterly financial reports to Council.

Executive Summary

Council's investments are made in accordance with legislative requirements and are certified as such by the Responsible Accounting Officer.

Report

Under the Local Government Act 1993 and Local Government (General) Regulation 2005, the Responsible Accounting Officer is required to report on Council's Investment portfolio on a monthly basis.

The management of Council's Investments is delegated by the General Manager to the Acting Director of Finance and Corporate Strategy.

Council's current investment portfolio is diversified across a number of investment types and institutions. This includes term deposits, on-call accounts and managed funds. Investments are in accordance with the Office of Local Government's Guidelines and Council's Investment Policy.

The Government Guarantee on aggregated Investments up to \$1 million per account holder per institution expired 1 February 2012 and the new cap is \$250,000.

The investment portfolio increased **\$2,614,143** during the reporting period. This is due to a transfer of funds from Council's operating account to the Business online saver account.

Financial Implications

The 2021/22 Budget estimates the total annual Investment Revenue as \$879,279 which represents an estimated return of 4.4% and is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council's Investments held as at 30 September 2021 is **\$25,948,350** (last month \$23,334,207). The full list of investments is in **Attachment No. 1**.

1. INVESTMENT REPORT AS AT 30 SEPTEMBER 2021 (Cont'd)

Legal and Regulatory Compliance

- Local Government Act, 1993 – Section 625
- Local Government (General) Regulation, 2005 – Clause 212
- Council Investment Policy adopted 11 March 2015
- Ministerial Investment Order – 12 January 2011

Risk Management Issues

Council's risk management strategy is to diversify the allocation of funds across different financial institutions and government authorities based on credit ratings as per the Investment Policy. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Attachments

- 1 Investments – 30 September 2021 (final)

RECOMMENDATION

1. That the report regarding Council's Investment Portfolio be received and noted;
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

2. 2021-2022 REQUESTS FOR FINANCIAL ASSISTANCE

Author	Acting Director Finance & Corporate Strategy
Responsible Officer	Acting Director Finance & Corporate Strategy
Link to Strategic Plans	CSP 4.23, 4.24 – Provide funding to community groups and organisations which assist council through the provision of services and facilities used by residents. DP – 1.2.3.1 Provide grants through the Donations, Sponsorships & Waiver of Fees & Charges Policy to community groups.

Executive Summary

The 2021/22 applications for financial assistance program has been undertaken and Council now needs to assess and allocate funding to the successful applicants.

2. 2021-2022 REQUESTS FOR FINANCIAL ASSISTANCE (Cont'd)

Report

Council's Donations, Sponsorships and Waiver of Fees Policy invites applications for financial assistance to individuals and organisations with the application process closing 30 September 2021. Council received 11 applications for financial assistance.

Council has an allocation of \$22,080.00 in the 2021/22 budget for the purpose of providing financial assistance – the groups that applied under this heading are in **Attachment 2**. Full copies of the completed applications have been provided to Council, under separate cover.

The application process requests that the applicants provide Council with Financial Statements; however, a number of these community groups are small start-up committees and do not have a requirement to produce financial statements or are in early planning stages and are requesting assistance from Council to get “up and going”. There is a level of difficulty in community groups attracting volunteers and people with suitable financial backgrounds to undertake the treasury functions expected.

As part of this process in 2012/13, Council also allocated funding to the Shire Australia Day Committees and to the schools for their annual presentation nights. During the process Council also decided to make provision in future budgets to fund an annual contribution to the Mungery Hall Committee and the Narromine Cricket Club. The Western Regional Academy of Sport was added in October 2014 and the Rotary Club of Narromine in September 2019. Whilst Council's 2021/22 Delivery Program has separate budget allocations for these items, Council needs to resolve to make the payment to these groups as this function cannot be delegated to the General Manager under Section 377 of the Local Government Act 1993. These allocations are summarised in **Attachment No 3**.

Financial Implications

Council has an allocation of \$22,080.00 in the 2021/22 Operational Plan for the purpose of providing assistance under this program and has various other budget allocations for the purpose of funding requests.

Legal and Regulatory Compliance

Local Government Act 1993 – Section 356 – Allows Council to contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Local Government Act 1993 – Section 377 – Council cannot delegate the function of contributing money or otherwise grant financial assistance.

Risk Management Issues

Compliance with legislative and regulatory obligations

NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 13 OCTOBER 2021
REPORTS TO COUNCIL – FINANCE & CORPORATE STRATEGY

2. 2021-2022 REQUESTS FOR FINANCIAL ASSISTANCE (Cont'd)

Internal/External Consultation

Nil

Attachments

2. Groups requesting financial assistance
3. Council's budgeted Committee allocations

RECOMMENDATION

1. That Council allocate funding from the Community Donations Fund as follows: -

Trangie CWA	\$2,648.00
Narromine Men's Shed	\$1,000.00
Narromine Community Skills	\$3,704.14
Narromine Rescue Squad	\$4,309.54
Narromine Hospital Auxiliary	\$1,000.00
Narromine Netball Club	\$ 500.00
Narromine Soccer Club	\$ 500.00
Narromine Little Athletics	\$ 500.00
Orana Beekeepers Inc	<u>\$ 300.00</u>
	\$14,461.68

2. That Council confirm the following annual contributions:

Tomingley Advancement Association/Australia Day Committee	\$ 500.00
Narromine Australia Day	\$ 500.00
Trangie Australia Day	\$ 500.00
Narromine District Cricket Association	\$1,000.00
Mungery Hall Trust	\$1,500.00
Western Regional Academy of Sport	\$ 350.00
Rotary Club of Narromine/Lions Club/Venetian Carnival	\$2,727.27
Rotary Club of Narromine (Wetlands)	\$3,000.00
School Donations	<u>\$ 700.00</u>
	\$10,077.27

3. That any donations for an event not be paid until Council receives formal confirmation the event will proceed.

Jeanette Coen
Acting Director Finance & Corporate Strategy
Responsible Accounting Officer

Attachment 1 **Investments - 30 September 2021**

Financial Institution	Bank Rating	Investment Type/Maturity Date	Investment Rating	Current Rate	Term	Amount (\$)	Comment
Cash & At Call							
CBA	AA-	Business Online Saver - at call	A-1+	0.10%	N/A	4,418,193.95	S&P Short Term
TOTAL						4,418,193.95	
Percentage Exposure of Total Portfolio						17.03%	
Pooled Managed Investments							
				Mth %	FYTD%	Market Value	
TCorp	AAA	T-CorpIM Long Term Growth Fund		-2.04%	1.72%	17,256,745	
TCorp	AAA	T-CorpIM Medium Term Growth Fund		-1.23%	1.16%	4,273,411	
TOTAL						21,530,156	
Percentage Exposure of Total Portfolio						82.97%	
Total Investments and Cash						25,948,350	

[Back to Report](#)

Attachment 2 - Groups requesting financial assistance

Application #	Organisation Name	Amount Requested (Ex GST)	Funds Rec'd Last Yr	Purpose of Donation/Waiver	Accessibility to other funding sources	Recommended Amount	Rationale
1	Trangie CWA	\$ 5,000.00	\$ 2,596.00	Joint Celebration CWA 100yrs and Seniors week	Donations, raffles \$ Street Stalls	\$ -	No details of event provided.
2	Trangie CWA	\$ 2,648.00	\$ 2,596.00	Donations of Rates equal to Council rates for 33 Derribong Street, Trangie	Donations, raffles \$ Street Stalls	\$ 2,648.00	Community Service Group who rely on the support of the Trangie Community. Fund raising in the last 12 months affected by COVID-19 restrictions.
3	Narromine Mens Shed	\$ 2,000.00	\$ 1,500.00	Waste Collection and tip fees and loss of income due to COVID-19 Pandemic	Donations, Sale of refurbished goods	\$ 1,000.00	Community Service Organisation whose aim is to improve the health and wellbeing of its members. Money goes back into community.
4	Narromine Community Skills	\$ 3,704.14	\$ -	Donation equal to Council rates for Dandaloo Street, Narromine	Grants and Funding	\$ 3,704.14	Community Service Organisation providing service and activities to the community.
5	Narromine Rescue Squad	\$ 4,309.54	\$ 4,255.11	Donation equal to Council rates for 131 Algalah Street, Narromine	Raffles, Donations, Fundraiser BBQs etc	\$ 4,309.54	Narromine Rescue Squad is run by volunteers who donate their time for training and callouts to accidents etc. Fund raising in the last 12 months affected by COVID-19 restrictions.
6	Narromine Hospital Auxiliary	\$ 3,000.00	\$ 1,500.00	Furnish and supply appliances for the visiting Doctor's accomodation located at the Community Healthy Building.	Raffles, Donations	\$ 1,000.00	Community Service Group who rely on the support of the Narromine Community. Fund raising in the last 12 months affected by COVID-19 restrictions.
7	Trangie Volunteer Bush Brigade	\$ -	\$ -	Extension of current building	Donations	\$ -	Incomplete Application
8	Narromine Netball Club	\$ 2,245.30	\$ 500.00	Upgrade training resources - new balls and fitness equipment and construct storage shelves.	Raffles, Donations and Memberships	\$ 500.00	Fund raising in the last 12 months affected by COVID-19 restrictions.
9	Narromine Soccer Club	\$ 4,500.00	\$ -	Purchase of new balls and uniforms for players	Raffles, Donations and Memberships	\$ 500.00	Fund raising in the last 12 months affected by COVID-19 restrictions.
10	Narromine Little Athletics	\$ 4,570.00	\$ -	Purchase uniforms and replace a marquee	Donations and Memberships	\$ 500.00	COVID pandemic has made it impossible to fundraise. There were also fewer registrations last year.
11	Orana Beekeepers Inc	\$ 600.00	\$ -	Contribution would be used to assist in the payment of rent.	Membership, Donations & Grants	\$ 300.00	Organisation formed with help from Landcare and has attracted interest from Narromine and surrounding areas. Currently has 37 active members.
TOTAL		\$ 32,576.98	\$ 12,947.11			\$ 14,461.68	

Attachment 3. Council's budgeted committee allocations

Entity / Organisation	2020-2021 Amount Ex GST	2021-2022 Amount Ex GST	Notes
Tomingley Advancement Association / Australia Day	\$ 500.00	\$ 500.00	
Narromine Australia Day	\$ 500.00	\$ 500.00	
Trangie Australia Day	\$ 500.00	\$ 500.00	
Narromine District Cricket Association	\$ 1,000.00	\$ 1,000.00	
Mungery Hall Trust	\$ 1,500.00	\$ 1,500.00	
Western Regional Academy of Sport	\$ 350.00	\$ 350.00	
Rotary Club of Narromine Inc / Lions Club/Venetian Carnival	\$ 2,727.27	\$ 2,727.27	
Rotary Club of Narromine	\$ 3,000.00	\$ 3,000.00	
	\$ 10,077.27	\$ 10,077.27	
Schools Donations Breakdown (GST Exclusive)	2020-2021 Amount Ex GST	2021-2022 Amount Ex GST	
Narromine Public School	\$ 100.00	\$ 100.00	
Narromine High School	\$ 100.00	\$ 100.00	
St Augustine's Parish School	\$ 100.00	\$ 100.00	
Narromine Christian School	\$ 100.00	\$ 100.00	
Trangie Central School	\$ 200.00	\$ 200.00	
St Johns Trangie	\$ 100.00	\$ 100.00	
Schools Donations	\$ 700.00	\$ 700.00	